



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003
Mailing Address: 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193
www.vccw.net

VCCCW General Meeting MINUTES

Date: Monday, August 29, 2011

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**
6:30 P.M.

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Vacancy

Vacancy

DISTRICT II

Lee Riggan

Suzi Caron

Amy Walker-Davis

DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

1. A regular meeting of the Ventura County Commission for Women was held at the Camarillo Police Department Community Room at 3701 Las Posas Road, Camarillo, CA 93010, on August 29, 2011. The Chair called the meeting to order at 6:38 p.m.; As the Recording Secretary was not present and there were no volunteers, the Chair served as Recording Secretary. The Chair read the Mission Statement. CALL TO ORDER

2. Present in response to Roll Call were: Corresponding Secretary Ina Howard, Commissioners Nancy Lee Phillips, Ruth A. Funk, Shante Morgan-Durisseau, Debra Bagley. A Quorum was not present. Community members present were: Betsy Berry, Jeanette Hosek, Marda L. Fargotstein,, Vera King, and Deanna Hackman. ROLL CALL

3. The Agenda was followed as printed. AGENDA

4. There were no Public Comments

5. Presentations, Proclamations, and Commendations: The AAUW Thousand Oaks Branch was presented with a Resolution proclaiming the AAUW Thousand Oaks Branch "A Role Model of Excellence – A Catalyst For Positive Change." Present to accept was Betsy Berry, incoming President. Also present were AAUW members Vera King, Jeanette Hosek, Mard L. Garfatetai. RESOLUTION

A quorum was declared with the arrival of Commissioner Jan Lawrence at 6:50 p.m. QUORUM

6. The Minutes of July 25, 2011 were tabled.

7. Treasurer Jan Lawrence reported that there were \$110.00 in unrestricted funds in VCCW bank account, and \$4,800 in Restricted funds held by VCCF. Commissioner Lawrence reported that the Ventura County Credit Union was offering VCCW the best banking services and at no cost and recommend the VCCW bank account be moved to VCCU. TREASURER'S REPORT

8. Corresponding Secretary Howard reported there was no appropriate correspondence received. Correspondence (a Birthday greeting was sent to Commissioner Ruth A. Funk) CORRESPONDING CHAIR REPORT

9. The Chair submitted a written report and spoke on the following items: CHAIR'S REPORT

(1) Report on Board of Supervisors Meetings re: Issues on Women & Families;

(2) Meeting with Supervisor Linda Parks re: Annual Report & 30th Anniversary, and donations to the County are tax deductible as per Internal Revenue Code 170(c)(1) that pertains to the charitable donations to a political State (such as a County). The section referred to states: "**(c) Charitable contribution defined** For purposes of this section, the term "charitable contribution" means a contribution or gift to or for the use of – **(1) A State, a possession of the United States, or any political subdivision of any of the foregoing, or the United States or the District of Columbia, but only if the contribution exclusively public purposes.**"

(3) Report on Ventura County Staff email communication initiated with Sonia Kroth with H.S.A.;

(4) Ethics Training Status will not be offered at the County until November or December 2012 & Documentation R

(5) Recommended Recognition of Rodney Fernandez, Executive Director, Cabrillo Economic Development Corp;

(6) Bi-National Health Week;

(7) Southern California Edison "ENLACES: Helping Our Communities Succeed And Strengthening Our Nonprofit Sector"

(8) Ventura Housing the Homeless opportunity for VCCW support.

10. The Vice Chair Report was tabled. VICE CHAIR REPORT

11. Ventura County/Community Issues, The following issues were presented by the Chair and discussed: (1) Local labor petition to Ventura County Board of Supervisors and (2) Bi-National Health Week Conference Sponsorship & 2 Booths in October; LOCAL LABOR

Community member Deanna Hackman spoke to the Commissioners about concerns regarding the lease to Hooters Restaurant in Thousand Oaks. After much discussion Deana Hackman was thanked for presenting her concerns and perspective to the public through the VCCW meeting. The Commission was thanked for the report prepared on Hooters by the Chair. BI-NATIONAL HEALTH WEEK HOOTERS ISSUE

Commissioner Flores arrived at 7:15 p.m. FURTHER ATTENDANCE

Commissioner Goodrow arrived at 7:30 p.m.

12. Commissioners District & Ambassadorship

a. District 1 Commissioner Flores reported on a Ventura Avenue United Leadership Team, a Women's Group that is supported by CAUSE that meet on Tuesdays, at 6:30 p.m. at Bell Arts DISTRICT REPORTS



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Factory, about safety in the Park for their children and other issues.

- b. District 2 Commissioner Riggan reported on the agenda items at meetings of the Thousand Oaks City Council that seemed to affect women and families. These items included funding for a preschool program at Conejo School Road & two other locations, the Mobile Home Rent Stabilization Ordinance amendments, School Crossing Guard Program Review, the Thousand Oaks Business Roundtable that meets every two months on the 2nd Tuesday at 8 a.m. – 9:30 a.m., Funding of \$50,000 for the Ventura County Housing Trust Fund (a new nonprofit), and submittal of a HOME Investment Partnership Program application for tenant-based rental assistance.
 - c. District 3 No Report
 - d. District 4 Commissioner Lawrence reported that she represented VCCW at the Police Foundation Golf Tournament raising funds for Police Dogs; She also reported on the Rancho Simi Recreation & Park District 50th Anniversary Fireworks Celebration, Commissioner Morgan-Durisseau reported on Delta Sigma Theta Sorority, Inc. 2nd Annual Delta Prayer Breakfast to be held Saturday, September 24; Commissioner Morgan-Durisseau is President. Commissioner Bagley reported on Simi Valley Community Council meeting (SVCC) of 30 organizations. She represents VCCW on the Council. They meet the 2nd Thursday's (svcommunitycouncil.org).
 - e. District 5 Commissioner Flores reported on the power struggle of men against community women who organized a meeting to address the safety of their children in a Public Park in Oxnard; Commissioner Howard reported on women in high positions in Public Safety (Police & Highway Patrol) in Oxnard, Port Hueneme, & Fillmore. She also reported on the news article on Commissioner Phillips' business.
13. Advocacy Committee Report & Recommendations (CAWA, RRN, ACCW, NACW, VCWFC) ADVOCACY REPORT
Commissioner Goodrow reported on the Ventura County Women's Forum Collaborative and the 2012 Human Rights of Women Forum whose theme is "Human Rights Are Women's Rights." VCCW is a member of the Collaborative.
14. Project Planning & Ad Hoc Reports by Committee Reports & Discussion
- a. Revitalization of VCCW Section 1 Responsibilities & Evaluation REVITALIZATION OF VCCW
 - 1. Responsibilities of VCCW 2. Pre-Evaluations Received & Report Card Grade
By General Consent the VCCW moved that Revitalization of VCCW be moved to the October Retreat Agenda.
 - b. Status of Women Report STATUS OF WOMEN
 - 1. Budget; 2. Outcome Anticipated 3. VCCW 4 Teams

By General Consent the VCCW Commissioners moved the Status of Women budget and Outcome Anticipated be addressed by the Status of Women Committee (Durisseau, Goodrow, Flores, Lawrence, Riggan) to complete the response to the WLF by email due to the time constraint, and that the VCCW 4 Teams development be brought to the October Retreat Agenda.
 - c. Strategic Planning Retreat Report for October 22 at Mira Vista Village, 2740 E. Ponderosa Dr, CA 93010 facilitated by Cynthia King on Objectives PLANNING RETREAT

Commissioners discussed the Strategic Planning Retreat Report. Nine members in attendance committed to attend. The Business meeting will be held at 8 a.m. to 9 a.m., the Retreat will begin at 10 a.m. and adjourn at 3:30 p.m. The arrangement of the room will be determined by the Facilitator. 3M Flip chart paper may be placed on the wall. Catering will be handled by Commissioner Flores with various contributions of items by Commissioners contribution. The fee for each Commissioner was estimated to be \$35 to be paid at the Retreat.
 - d. Publicity Report PUBLICITY
Commissioner Durisseau said the Committee had no report.
 - e. Bylaws & Standing Rules Report BYLAWS & STANDING RULES
By General Consent the Bylaws & Standing Rules Report was tabled to the September meeting.
 - f. Website Report WEBSITE
Commissioner Phillips said the Committee had no report
 - g. 30th Anniversary honoring VCCW, Supervisors & 16 organizations (Plan & Conduct as a collaboration & kick-off of Council of Women Leaders) 30TH ANNIVERSARY
The Board of Supervisors will celebrate the 30th Anniversary of VCCW with the Annual Report Presentation; VCCW will send invitations to the supporting individuals and organizations, and provide refreshments in the lobby of the Administration building. ANNUAL REPORT



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- h. Annual Report Presentation to Board of Supervisors (with 30th Anniversary) –
It was clarified that the Annual Report Presentation Committee will be responsible for the Presentation and the 30th Anniversary Committee (Executive Committee) will be responsible for the Anniversary celebration, and coordinated through Commissioners Bagley and Riggan.

15. Consent Agenda Items 16. Action Items a – e. All matters on the Consent Calendar are expected to be non-controversial and will be enacted by one motion. There will be no discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and will be discussed after the balance of the Consent Calendar has been approved and before the beginning of the items following Consent.

By General Consent all items were removed from the Consent Agenda.

16. Action Items

ACTION ITEMS

- a. Accept Revitalization of VCCW Section 1 (Annual Pre & Post Commission Assessment Process)

By General Consent this item was moved to the October Retreat Agenda.

- b. Approve VCCW Organizational Operation Structure Handbook, *The Operating & Policy Procedures* for Section 1: Responsibilities & Assessment

By General Consent this item was moved to the October Retreat Agenda.

- c. Approve Strategic Planning Retreat objectives

It was moved by Commissioner Funk and seconded by Commissioner Goodrow to approve the Strategic-Planning Retreat. The motion passed unanimously by voice vote with no abstentions.

- d. Approve a VCCW Booth at the Bi-National Health Week October 14 in Santa Maria & the Booth at the Ventura College Health Fair on October 1.

It was moved by Commissioner Flores and Seconded by Commissioner Phillips to approve the VCCW Booth at the BHW at Santa Maria and at Ventura College. The motion passed unanimously by voice vote with no abstentions.

- e. Approve Recommendation to Board of Supervisors Favoring Local Labor

It was moved by Commissioner Phillips and Seconded by Commissioner Flores to approve the Recommendation to the Ventura County Board of Supervisors To Incorporate the Local Hire Component in the Construction of the VCMC Replacement Hospital Project. The motion passed unanimously by voice vote with no abstentions.

ADDENDUM AGENDA

ADDENDUM

- Action Item f. Approve Moving the VCCW Bank Account to the Ventura County Credit Union

It was moved by Commissioner Phillips and Seconded by Funk to approve moving the VCCW Bank Account to the Ventura County Credit Union. The motion passed unanimously by voice vote with no abstentions.

17. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items

FUTURE AGENDAS

Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.

- ❖ Announcement: Commissioner Phillips reported on the Camarillo Art & Jazz Festival on September 10th with tickets for \$25.
- ❖ Agenda: Policy Development for Proclamations, Resolutions, Protocols
- ❖ Agenda: Ratification of Resolution

18. Upcoming Events: Regular Meeting on Monday, September 26, 2011, Nov 28, 2011 & Saturday, Oct 22 (Regular meeting & Retreat for Annual Evaluation & Planning)

NEXT MEETING
September 26

19. Adjournment By General Consent the meeting adjourned at 9:18 p.m.

ADJOURNMENT

As there were no objections, minutes were approved as corrected and entered into the record on 9/26/11.

Approved as
Printed/Corrected
On 9/26/2011

Ana Cristina Flores, Recording Secretary
Lee Riggan, Ad Hock Acting as Recording Secretary