



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003
Mailing Address: 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193
www.vccw.net

AGENDA

Date: Monday, August 29, 2011

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**
6:30 P.M.

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. If the item is not on the agenda, notify the Chair prior to the start of the meeting, or during the Public Comments part of the meeting by giving the topic they wish to speak. Each speaker will be allowed a minimum of three minutes to address the Commission. The entire public comment period is limited to thirty (30) minutes for all speakers.

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Vacancy

Vacancy

DISTRICT II

Lee Riggan

Suzi Caron

Amy Walker-Davis

DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

DISTRICT IV

Jan Lawrence

Shanté Morgan-Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

1. Call to Order-Mission Statement 6:30 p.m. Riggan
 2. Roll Call Flores

ABSENTEE POLICY: The Bylaws Article 4, Section 4.1 & 4.2 read: Notice of absence must be given to the Chair at least 24 hours prior to the meeting. Recommendation for removal may be made when the bylaws have been knowingly violated or as a result of three (3) absences from regular monthly meetings during each year, beginning on July 1.
 3. Adoption of Agenda Riggan
 4. Public Comment – This is the opportunity for the members of the public to address items not on the agenda
 5. Presentations, Proclamations, and Commendation: Riggan
 - a. AAUW Title IX Study & 100 year Anniversary of California Women's Right to Vote, Tech Trek UCSB Math & Science Camp for Girls
 6. Approval of Minutes of July 25, 2011 Flores
 7. Receive Treasurer's Report Lawrence

VCCW has Restricted funds held by VCCF & unrestricted funds in the VCCW Bank Account. The report is about both funds.
 8. Receive Correspondence/Communications & ADA Accommodations Report Howard?Goodrow
- These are items presented to the Commission for information. They may be referred for acknowledgement, investigation, or response as appropriate.
9. Chair Report 6:50 p.m. Riggan
 - a. Report on Board of Supervisors Meetings re: Issues on Women & Families
 - b. Meeting with Supervisor Linda Parks re: Annual Report & 30th Anniversary
 - c. Report on Ventura County Staff Meeting
 - d. Ethics Training Status & Documentation Report
 - e. Recognition of Rodney Fernandez, Executive Director, Cabrillo Economic Development Corp.
 - f. Other County Representation of VCCW
 1. Bi-National Health Week
 2. Southern California Edison "ENLACES: Helping Our Communities Succeed At Nonprofit Sector"
 3. Housing the Homeless
 10. Vice Chair Report Goodrow
 - a. Procedures for Office Keys
 - b. Membership Recruitment
 11. Ventura County/Community Issues 7:00 p.m.
 - a. Local labor petition to Ventura County Board of Supervisors Diana Goodrow
 - b. Bi-National Health Week Conference Sponsorship & 2 Booths in October Elvia Guizar



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12. Commissioners District & Ambassadorship (Written) Reports &/or news clippings on actions effecting women & families in the districts (e.g. council meetings, organization events, activities current & planned) Commissioners
- a. District 1 3 minutes - Ventura & Ojai District 1
 - b. District 2 3 minutes – Thousand Oaks, Newbury Park, Westlake, Oak Park District 2
 - c. District 3 3 minutes – Fillmore, Santa Paula, Camarillo, Piru, Somis District 3
 - d. District 4 3 minutes – Simi Valley, Moorpark, Santa Susana District 4
 - e. District 5 3 minutes – Oxnard, Port Hueneme District 5
13. Advocacy Committee Report & Recommendations (CAWA, RRN, ACCW, NACW, VCWFC) (Written) 10 minutes 7:45 p.m. Goodrow
14. Project Planning & Ad Hoc Reports by Committee Reports & Discussion (Provide written reports)
- a. Revitalization of VCCW Section 1 Responsibilities & Evaluation 10 minutes Riggan/Goodrow
 - 1. Responsibilities of VCCW
 - 2. Pre-Evaluations Received & Report Card Grade
 - b. Status of Women Report 10 minutes Durisseau/Goodrow
 - 1. Budget
 - 2. Outcome Anticipated
 - 3. VCCW 4 Teams
 - c. Strategic Planning Retreat Report for October 22 at Mira Vista Village, 2740 E. Ponderosa Dr, CA 93010 facilitated by Cynthia King on Objectives 10 minutes Lawrence/Flores
 - d. Publicity Report Durisseau/Guizar
 - e. Bylaws & Standing Rules Report Riggan/Someone
 - f. Website Report Phillips/Flores
 - g. 30th Anniversary honoring VCCW, Supervisors & 16 organizations (Plan & Conduct as a collaboration & kick-off of Council of Women Leaders) Riggan
 - h. Annual Report Presentation to Board of Supervisors (with 30th Anniversary) Bagley/Durisseau
15. Consent Agenda Items 16. Action Items a – e. All matters on the Consent Calendar are expected to be non-controversial and will be enacted by one motion. There will be no discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and will be discussed after the balance of the Consent Calendar has been approved and before the beginning of the items following Consent.
16. Action Items 8:15 p.m.
- a. Accept Revitalization of VCCW Section 1 (Annual Pre & Post Commission Assessment Process)
 - b. Approve VCCW Organizational Operation Structure Handbook, *The Operating & Policy Procedures* for Section 1: Responsibilities & Assessment
 - c. Approve Strategic Planning Retreat objectives
 - d. Approve a VCCW Booth at the Bi-National Health Week October 14 in Santa Maria & the Both at the Ventura College Health Fair on October 1.
 - e. Approve Recommendation to Board of Supervisors Favoring Local Labor
17. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items
- Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.
18. Upcoming Events: Regular Meeting on Monday, September 26, 2011, Nov 28, 2011 & Saturday, Oct 22 (Regular meeting & Retreat for Annual Evaluation& Planning)
19. Adjournment 9:00 p.m.

Posted August 25, 2011

*California Corporate Code 5512 (c) regarding quorum states: "...the members of a duly called or held meeting at which a quorum is present may continue to transact business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum." (Therefore, if a quorum of a Commission with 15 members (seated) is 8 members, and meeting is held with the quorum present, and some members subsequently leave the meeting, a decision can be made by a majority vote of 5 members, where all 5 vote in the same way.)

California Corporate Code 5512
(c)

In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meetings, or to participate at Commission meeting, please contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

(28 CFR 35.102-35.104; ADA
Title II



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AGENDA ADDENDUM

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16. Action Item 8:45 p.m.
 - a. Approve Moving the VCCW Bank Account to the Ventura County Credit Union.